**Application for the LANA® Examination Committee**

Applications are accepted throughout the year for LANA® Examination Committee positions. Applicants must be LANA® certified. Members of the committee serve a minimum of two years. In order to be included in the committee meeting for the current year, applications should be submitted prior to January 30th of that year. Persons interested in applying must review the “Responsibilities of the LANA Examination Committee” section at the end of this application. Submit your application, current resume, and a copy of your current professional license to: admin@clt-lana.org or **LANA®, P.O. Box 16183, St. Louis, MO 63105**.

**Date of application: \_\_\_\_\_\_\_\_\_\_\_\_\_ Term applying for: Fall \_\_\_\_\_\_ to Fall \_\_\_\_\_\_ (years)**

**Personal Information:**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business Information:**

**Name of Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Registered Nurse (RN)  Physical Therapist Assistant (PTA)

 Physical Therapist (PT)  Occupational Therapist (OT)

 Certified Occupational Therapy Assistant (COTA)  Medical Doctor (MD)

 Massage Therapist (MT)  Doctor of Osteopathy (DO)

 Doctor of Chiropractic (DC)  Certified Athletic Trainer (CAT/ATC)

  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LANA® Certified? Yes  No  Certificate number & Expiration date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please give detailed answers the questions below. Write clearly. If needed, attach additional paper and any additional documents you wish to submit.**

1. **Are you affiliated with any lymphedema training program?**

Yes  No  *(Members of the* *LANA®* *Examination Committee may not be a director or instructor of any lymphedema training program and should not apply.)*

1. **Are you involved in any activities or business that present a conflict of interest and/or would prevent you from impartially participating in the LANA® Examination Committee process?**

Yes  No  If yes, please explain:

1. **Why do you wish to serve on the LANA® Examination Committee?**
2. **Given your background in lymphology and/or training in lymphedema management, what contributions do you anticipate making to the LANA® Examination Committee?**

Please explain:

1. **Do you have any experience in writing examinations?**

Yes  No  Please explain:

**Responsibilities of LANA® Examination Committee**

1. **Support the Objectives and Purposes of LANA®:** The objectives and purposes of the organization shall be to promote standards for the certification of healthcare professionals who help individuals with lymphedema and/or related disorders manage their lymphedema and to promote lymphedema awareness and the science of lymphology.
2. **Meeting Attendance Requirements**: Attend at least 50% of the scheduled meetings/conference calls within the minimum two year term and any subsequent term(s). The Examination Committee meets at least once a year in conjunction with the biannual LANA Board of Directors (BOD) spring meeting.
3. **Time, financial resources, and commitment**: Committee members must have the time, financial resources, and commitment to fulfill these responsibilities during the minimum two-year term. This includes attending the meetings noted in number 2 above. LANA® occassionally provides some reimbursement and meals to partially cover meeting expenses.The limit of reimbursement for each meeting will depend on the state of LANA®’s finances.
4. **Email access:** To assure good communication between the committee members, access to email is important. Although no applicant will be dismissed from consideration if email access is not possible, committee members without email may have limited communications within the group.
5. **Privacy and Confidentiality:** All LANA® Examination Committee members must sign a statement of confidentiality.
6. **Promoting LANA®:** All LANA® Examination Committee members will actively promote LANA® to the best of their capabilities through presentations to professionals and/or through public forums.
7. **Policy & Procedures:** All LANA® Examination Committee members will keep current of LANA®’s policies and procedures including LANA®’s Ethic’s Impartiality and Non-Discrimination Policies.
8. **Conflict of Interest:** All LANA® Examination Committee members must immediately disclose any conflicts of interest that would inhibit him/her from participating.
9. **Notification:** Applicants will be notified within 60 days of applying whether or not they are invited to join the LANA® Examination Committee. Invitation is subject to but not limited to: availability of positions, resume review, current or previous LANA® BOD recommendations and CLT- LANA® exam score.

**Yes  No ** I have read the statement of responsibilities below and agree to abide by its requirements, this includes LANA®’s Ethics Policy, Bylaws, and Policy & Procedures Manual.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_

LANA Examination Committee Application

Revised 4-2017