**Application for the LANA Examination Committee**

LANA accepts applications throughout the year for Examination Committee positions. Applicants should be LANA certified. Applications are reviewed and successful applicants will be notified prior to Examination meeting currently held annually in the Spring. Members of the Committee will serve a minimum of two years. In order to be included in the Examination Committee meeting for the current year, applications should be submitted prior to **January 30th** of that year. Persons interested in applying must review the “Responsibilities of the LANA Examination Committee” document at the end of this application. Please mail your completed application, along with your **current resume** and a copy of your **current professional license** to **LANA, P.O. Box 16183, St. Louis, MO 63105**. You may also email your completed application, along with your current resume and a copy of your current license to: Katina Kirby at: **admin@clt-lana.org**

**Date of application:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Personal Information:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Cell:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Professional Information:**

Name of Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Credentials: \_\_MD** \_\_**RN \_\_PT \_\_OT \_\_SLP \_\_MT \_\_ATC \_\_PhD**

**Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CLT-LANA Certified? \_\_\_ Yes \_\_\_\_No**

*(Note: applicants must be LANA certified)*

**Certificate number and expiration date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Are you affiliated with any lymphedema training program?**

**\_\_\_\_ Yes \_\_\_\_ No** *(Note: members of the Examination Committee must not be a director or instructor of any lymphedema training program and may not apply.)*

**Are you involved in any activities or business that present a conflict of interest and/or would prevent you from impartially participating in the LANA Board voting process?**

**\_\_\_\_\_ Yes \_\_ \_\_\_ No**

**If yes, please explain:**

Please give detailed answers the questions below. Write clearly. If needed, please attached additional paper and any additional documents you wish to submit.

1. **Why do you wish to serve on the LANA Examination Committee?**
2. **Given your background and training in lymphology management, what contributions do you anticipate making to the LANA Examination Committee?**

**Please explain:**

1. **Do you have any experience of exam writing?**

**\_\_\_\_ Yes \_\_\_\_ No**

**Please explain:**

**Responsibilities of LANA Examination Committee**

1. **Support the Objectives and Purposes of LANA:** The objective and purposes of the organization shall be to promote standards for management of individuals with Lymphedema and related disorders, to establish and maintain certification for medical professionals who provide such services and to promote awareness of the science of lymphology.
2. **Meeting Attendance Requirements:** Attend at least 50% of the scheduled meetings/conference calls within the minimum two year term. Following the two years the same expectation will be required. The Examination Committee meets at least once a year adjacent to the LANA Board Spring Biannual meeting.
3. **Time, financial resources, and commitment:** Committee members must have the time, financial resources, and commitment to fulfill these responsibilities during the two-year minimum. This includes attending the meetings noted in section 2. LANA provides some reimbursement to partially cover meeting expenses. Meals are provided during the Examination Committee and Board meetings. The limit of reimbursement for each meeting will depend on the state of LANA’s finances and the determination of the LANA Board of Directors.
4. **Email access:** To assure good communication between the committee, your access to email is important. Although no applicant will be dismissed from consideration if email access is not possible, committee members without email may have limited communications within the group.
5. **Confidentiality:** All Examination Committee members must sign a statement of confidentiality.
6. **Promoting LANA:** All LANA Examination Committee members will actively promote LANA to the best of their capabilities through presentations to professionals and/or through public forums.
7. **Notification:** Applicants will be notified within 60 days of applying whether or not they are invited to join the Exam Committee. Invitation is subject to but not limited to: availability of positions, resume review, current or previous LANA BOD recommendations and CLT-LANA exam score.

\_\_\_\_\_\_ **Yes, I have read the statement of responsibilities above and agree to abide by its requirements**.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_