**Application for LANA**® **Board of Directors**

Applications are accepted throughout the year for LANA®Board of Director (BOD) positions. In order to be included in the year’s election, applications must be submitted prior to **June 1st** of that year. Elections are held once a year prior to LANA®’s annual fall board meeting. Board members serve two-year terms. Persons interested in applying should review the “Responsibilities of LANA® Board Members” section at the end of this application. Submit your application, current resume, and a copy of your current license to: [**admin@clt-lana.org**](mailto:admin@clt-lana.org)or **LANA**®**, P.O. Box 16183, St. Louis, MO 63105**.

**Date of application:** \_\_\_\_\_\_\_\_\_\_\_\_\_ **Term applying for: Fall \_\_\_\_\_\_ to Fall \_\_\_\_\_\_ (years)**

**Personal Information:**

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Business Information:**

**Name of Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 Registered Nurse (RN)  Physical Therapist Assistant (PTA)

 Physical Therapist (PT)  Occupational Therapist (OT)

 Certified Occupational Therapy Assistant (COTA)  Medical Doctor (MD)

 Massage Therapist (MT)  Doctor of Osteopathy (DO)

 Doctor of Chiropractic (DC)  Certified Athletic Trainer (CAT/ATC)

 Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

LANA® Certified? **Yes**  **No**  Certificate number & Expiration date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please give detailed answers the questions below. Write clearly. If needed, attach additional paper and any additional documents you wish to submit.**

1. **Why do you wish to serve as a LANA**® **Board of Director?**
2. **Given your background in lymphology and/or training in lymphedema management, what contributions do you anticipate making to the LANA**® **Board?**

**Please explain:**

1. **Do you have any legislative experience at the local, state or national levels relating to lymphedema or other areas? Yes**  **No** 

**Please explain:**

1. **Do you have skill sets to assist LANA**® **in grant writing, fundraising, research and/or project management? Yes**  **No** 

**Please explain:**

1. **Are you involved in any activities or business that present a conflict of interest and/or would prevent you from actively participating in the LANA**® **Board voting process?**

**Yes**  **No**  **If yes, please explain:**

1. **List any other lymphology or related organization with which you participate or are a member, along with your role/position in that organization:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Organization** | **Dates of Service** | **Role/Position** | **Possible COI**  **(yes/no)** |
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1. **I am a director of instructor of a Lymphedema Training Program. Yes**  **No** 

**Name of training program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **How do you see yourself promoting the objectives and purposes of LANA**®**?**
2. **What goals would you like to see LANA**® **accomplish?**
3. **Currently, LANA**® **has 13 Committees as listed below. Check any committees you would be interested in participating in while on the Board. Information regarding committees is located in LANA**®**’s Policy & Procedures Manual.**

Executive \_\_\_\_\_\_

Nominations & Elections \_\_\_\_\_\_

Examination \_\_\_\_\_\_

Recertification \_\_\_\_\_\_

Bylaws/ P & P \_\_\_\_\_\_

Qualifications/Discipline \_\_\_\_\_\_

Sponsorship \_\_\_\_\_\_

Marketing \_\_\_\_\_\_

Website & Social Media \_\_\_\_\_\_

CME \_\_\_\_\_\_

Regional Liaison \_\_\_\_\_\_

School Standards \_\_\_\_\_\_

NLN \_\_\_\_\_\_

**Read, sign and date indicating you read and understand the responsibilities of the LANA**® **Board Members.**

**Responsibilities of LANA**® **Board Members**

1. **Support the Objectives and Purposes of LANA**®**:** The objectives and purposes of the organization shall be to promote standards for the certification of healthcare professionals who help individuals with lymphedema and/or related disorders manage their lymphedema and to promote lymphedema awareness and the science of lymphology.

1. **Meeting Attendance Requirements:** Annually attend at least 50% of the scheduled meetings. This includes board meetings and /or committee meetings. The Board of Directors meets twice a year. Board members serve a two-year term. Board terms are staggered. Elections are held prior to LANA®’s annual fall meeting.
2. **Participation in committee activities:** Board members will actively serve on at least one committee.
3. **Time, financial resources, and commitment:** Board members must have the time, financial resources, and commitment to fulfill these responsibilities during the two-year term. LANA® occassionally provides some reimbursement and meals to partially cover meeting expenses.The limit of reimbursement for each meeting will depend on the state of LANA®’s finances.
4. **Email access:** To assure good communication between members, access to email is important. Although no applicant will be dismissed from consideration if email access is not possible, Board members without email may have limited communications within the group.
5. **Privacy and Confidentiality:** All Board members must sign a statement of confidentiality.
6. **Promoting LANA**®**:** All Board members will actively promote LANA® to the best of their capabilities through presentations to professionals and/or through public forums.
7. **Policy & Procedures**: All Board members will keep current of LANA®’s policies and procedures including LANA®’s Ethic’s Impartiality and Non-Discrimination Policies.
8. **Conflict of Interest**: All Board members must immediately disclose any conflicts of interest that would inhibit him/her from voting.

**Yes**  **No**  I have read the statement of responsibilities below and agree to abide by its requirements, this includes LANA®’s Ethics Policy, Bylaws, and Policy & Procedures Manual.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_