**Application for LANA Board of Directors**

LANA accepts applications throughout the year for Board of Director (BOD) positions. Elections are held once a year prior to the Fall Board meeting. Board Members serve two-year terms. In order to be included in the Fall election, applications must be submitted prior to **June 1st** of that year. Persons interested in applying should review the “Responsibilities of LANA Board Members” document at the end of this application. Please mail your completed application, along with your current resume and a copy of your current license to **LANA, P.O. Box 16183, St. Louis, MO 63105**. You may also email your completed application, along with your current resume and a copy of your current license to: Katina Kirby at: **admin@clt-lana.org**

**Date of application:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Term applying for: Fall \_\_\_\_\_\_\_\_\_\_\_\_ to Fall \_\_\_\_\_\_\_\_\_\_\_\_ (years)**

 **Personal Information:**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: Home: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Work Information:**

Name of Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Credentials: MD \_\_ RN \_\_ PT \_\_ OT \_\_ SLP \_\_ MT \_\_ ATC \_\_ PhD \_\_**

**Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CLT-LANA Certified? Yes \_\_\_\_\_ No \_\_\_\_\_**

**If YES, certificate number and expiration date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Please give detailed answers the questions below. Write clearly. If needed, please attached additional paper and any additional documents you wish to submit.**

1. **Why do you wish to serve as a LANA Board of Director?**
2. **Given your background and training in lymphology management, what contributions do you anticipate making to the LANA Board?**

**Please explain:**

1. **Do you have any legislative experience at the local, state or national levels relating to lymphedema or other areas?**

**Yes \_\_\_\_ No \_\_\_\_ Please explain:**

1. **Do you have skill sets to assist LANA in grant writing, fund raising, research and/or project management?**

**Yes \_\_\_\_ No \_\_\_\_ Please explain:**

1. **Are you involved in any activities or business that present a conflict of interest and/or would prevent you from actively participating in the LANA Board voting process?**

**Yes \_\_\_\_ No \_\_\_\_ If yes, please explain:**

1. **Please list any other lymphology or related organization which you participate or are a member and your role/position with that organization:**

|  |  |  |
| --- | --- | --- |
| **Organization** | **Role/Position** | **Dates of Service** |
|  |  |  |
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1. **Are you a director or instructor of a Lymphedema Training Program? Yes \_\_\_\_ No \_\_\_\_**

**If yes, which program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **How do you see yourself promoting the objectives and purposes of LANA?**
2. **What goals would you like to see LANA accomplish?**
3. **Additional Comments:**
4. **Currently, LANA has 11 Committees as listed below. Please check any committees you would be interested in participating**

 **in while on the Board.**

1. Executive \_\_\_\_\_
2. Examination \_\_\_\_\_
3. Bylaws & Policies \_\_\_\_\_
4. Qualifications \_\_\_\_\_
5. Certification Renewal \_\_\_\_\_
6. Sponsorship \_\_\_\_\_
7. Marketing \_\_\_\_\_
8. Website & Social Media \_\_\_\_\_
9. CME Development \_\_\_\_\_
10. Regional Liaison \_\_\_\_\_
11. Conference Exhibitions \_\_\_\_\_

**\_\_\_\_\_\_ Yes, I have read the statement of responsibilities below and agree to abide by its requirements.**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_**

**Thank you for your submission.**

**Please make sure to sign and date above indicating that you read and understand the responsibilities of the LANA Board of Directors.**

**Responsibilities of LANA Board Members**

1. **Support the Objectives and Purposes of LANA:** The objective and purposes of the organization shall be to promote standards for management of individuals with Lymphedema and related disorders, to establish and maintain certification for medical professionals who provide such services and to promote awareness of the science of lymphology.
2. **Meeting Attendance Requirements:** Annually attend at least 50% of the scheduled meetings. This includes board meetings and /or committee meetings. The Board of Directors meets twice a year. Board members serve a two-year term. Board terms are staggered. Elections are held at the Annual Meeting in the fall. The Examination Committee meets at least once a year.
3. **Participation in committee activities:** Board members will actively serve on at least one committee.
4. **Time, financial resources, and commitment:** Board members must have the time, financial resources, and commitment to fulfill these responsibilities during the two-year term. This includes attending the meetings noted in section 2. LANA provides some reimbursement to partially cover meeting expenses. Meals are provided during the Examination Committee and Board meetings. The limit of reimbursement for each meeting will depend on the state of LANA’s finances.
5. **Email access:** To assure good communication between members, your access to email is important. Although no applicant will be dismissed from consideration if email access is not possible, Board members without email may have limited communications within the group.
6. **Confidentiality:** All Board members must sign a statement of confidentiality.
7. **Promoting LANA:** All Board members will actively promote LANA to the best of their capabilities through presentations to professionals and/or through public forums.

LANA BOARD OF DIRECTOR APPLICATION

Revised 5-2016